



# APPLICATION FOR LEASE

Complex \_\_\_\_\_

PLEASE PRINT

Date of requested Move-In \_\_\_\_/\_\_\_\_/\_\_\_\_

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**HEAD OF HOUSEHOLD** Name (First, Middle, Last) \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Cell Phone # (\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

Single  Married  Divorced  Separated Driver's License # \_\_\_\_\_

Make of Vehicle \_\_\_\_\_ Year \_\_\_\_\_ License Plate # \_\_\_\_\_

Name of other persons to occupy the apartment:

Full Name	SS#	Birthdates	Relationship
_____	_____	____/____/____	_____
_____	_____	____/____/____	_____
_____	_____	____/____/____	_____
_____	_____	____/____/____	_____
_____	_____	____/____/____	_____

Referred By: \_\_\_\_\_ Description of Pets: \_\_\_\_\_

## PART I – RESIDENCE HISTORY

Present Address \_\_\_\_\_ (Apartment #, City, State, & Zip) From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present Landlord \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Rent: \$ \_\_\_\_\_  
(Name, Address, If you own list mortgage & loan number)

Previous Address \_\_\_\_\_ (Apartment #, City, State, & Zip) From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Previous Landlord \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Rent: \$ \_\_\_\_\_  
(Name, Address, If you own list mortgage & loan number)

## PART II – CURRENT EMPLOYMENT & BANK REFERENCES

Employed By: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Hire Date \_\_\_\_\_

Address \_\_\_\_\_ Position \_\_\_\_\_ Gross Monthly Income \_\_\_\_\_

Employed By: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Hire Date \_\_\_\_\_

Address \_\_\_\_\_ Position \_\_\_\_\_ Gross Monthly Income \_\_\_\_\_

Bank Reference: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Other Income: \_\_\_\_\_ Est. Gross Monthly Income \_\_\_\_\_

## PART III – EMERGENCY CONTACT INFORMATION:

1<sup>st</sup> Notification Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

2<sup>nd</sup> Notification Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

## APPLICATION TERMS

This application is for a \_\_\_\_\_ bedroom unit for occupancy on or about (Date) \_\_\_\_/\_\_\_\_/\_\_\_\_. Applicant has deposited herewith the sum of \$ \_\_\_\_\_ receipt of which is hereby acknowledged as a non-interest bearing deposit (and not as rental payment) to be refunded as hereinafter provided if the lease agreement is consummated, provided however, that in the event the application is approved, and applicant fails or refuses the apartment tendered for any reason not the fault of the owner, and fails or refuses to enter into the contemplated lease with the owner then applicant agrees to forfeit the said deposit as liquidated damages and not as a penalty to cover the cost of taking and processing this application, reservation and preparation of the apartment, and the loss of rental income to owners. If however, in the event this application is disapproved or for any other reason for which owner is responsible the lease agreement in not consummated this deposit will be returned to applicant. A \$ \_\_\_\_\_ application fee has been paid by prospective resident. The application fee is not refundable under any circumstances. The applicant warrants and represents that all statements herein are true and promises to execute, upon presentation, a lease in the usual form and on the terms and conditions stated therein. A breach of the above warranty regarding the veracity of any statements made herein releases the owner from all obligations and liabilities arising from either this agreement or a subsequent lease. I authorize verification of information and references given.

Deposit with Application \_\_\_\_\_ Dated \_\_\_\_/\_\_\_\_/\_\_\_\_

Agent Signature \_\_\_\_\_ Applicants Signature \_\_\_\_\_

